

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
February 12, 2013

Board Members Present: Jim Mode, Pam Rogers, Richard Jones, Augie Tietz, John McKenzie, Julie Merritt, and Jim Schultz

Others Present: Human Services Director Kathi Cauley; Aging & Disability Resource Center Manager Sue Torum; Aging & Disability Resource Center Supervisor Sharon Olson; Child & Family Division Manager Brent Ruehlow; Administrative Services Manager Joan Daniel; Economic Support Manager Jill Johnson; Office Manager Donna Hollinger; County Administrator Gary Petre; and County Board Chairman John Molinaro.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All Present/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Compliance attained

4. REVIEW OF THE FEBRUARY 12, 2013 AGENDA

No Changes

5. CITIZEN COMMENT

No Comments

6. APPROVAL OF THE, JANUARY 8, 2013 BOARD MINUTES

Mr. Jones made a motion to approve the January 8, 2013 board minutes.

Mr. McKenzie seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No Communications

8. REVIEW OF DECEMBER, 2012 FINANCIAL STATEMENT

Ms. Daniel reviewed the December 2012 financial statements (attached) and emphasized that these are preliminary. She reported that we are projecting a positive fund balance of \$236,436. The projection includes the carryover we requested from 2011. The increase is based on insurance/Medicaid collection estimates. This projection is based on current YTD inpatient and December children placement expenditures. WIMCR revenue with final adjustments came in at \$325,878 versus the budget of \$250,000 and we are still reviewing to make sure all outstanding invoices are accrued. Ms. Daniel also presented the financial statement and summary sheet (attached) that details projections for revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. Also included are reports showing Commitment costs. (attached)

9. REVIEW AND APPROVE JANUARY, 2013 FINANCIAL VOUCHERS

Ms. Daniel reviewed the summary sheet of vouchers totaling \$576,115.94 (attached).

Mr. Schultz made a motion to approve the January 2013 vouchers totaling \$576,115.94 as presented.

Ms. Rogers seconded.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- We sent one child home within our Juvenile Justice team.
- Within our CPS team, we had four children find permanency, but we still have 103 children out of home. On February 28, Attorney Henry Plum will file TPRs for four more children.
- We will have a new juvenile judge replacing Judge Weston. We have been meeting with Judge Weston about what's working and what we would like to stay the same, such as guardianships, TPRs and change of placements, and she will share this information with Judge Koschnick.
- We completed interviews for the Intake position, and pending references, will be filling that position by the end of the week.
- We will be interviewing for the Birth to Three supervisor. We have several good candidates and feel hopeful that we can fill it soon.
- We met with the Jefferson School District to talk about what we do when we get an intake call and how the screening process works. The meeting went well and we hope to meet with other school districts.

Behavioral Health:

Ms. Cauley reported on the following items:

- We purchased video conferencing equipment for the St Agnes Hospital to save travel time and money for our staff and the Sheriff's department. To date it has saved about \$11,000 in transportation costs.
- In March, PADA will be moving from our Hillside location to offices downtown.
- There will be another Crisis Intervention Techniques training on June 24.
- The mental health supervisors and I have been meeting with police departments to continue a strong relationship.

Administration:

Ms. Daniel reported on the following items:

- We are working on the year-end closing and preparing state reports.
- Maintenance is getting the new security systems installed

Economic Support:

Ms. Johnson reported on the following items:

- The Call Center answered 8725 calls in January, which is up about 1,000 calls. We went to a Call Center Leadership training because the state will be increasing their monitoring to get ready for performance standards beginning July, 2013.
- Forward Services has taken over the W-2 program, however they have been having trouble with their phone lines so they have not been able to reach all the clients yet.
- We hired a new staff a few months ago and she is done with training and is handling more cases now. Due to some job shifts, we will need to hire another Call Center staff.
- I sent letters out for donations and we received \$2,000 from Goodwill for vouchers, and \$1,000 from the Emergency Food & Shelter program to buy food for our pantry for emergencies only.
- There are about 7,160 households on assistance.

ADRC:

Ms. Torum reported on the following items:

- A Dementia Summit is being planned for August 20th. It will be held at the Fort Atkinson Memorial Hospital and everyone will be invited.
- Southwest WI Cares is a managed care agency that will move into Jefferson County this fall. They are organized like Care WI. This provides enrollees with a second choice of provider.
- PADA is hosting trainings for law enforcement officers on gathering evidence when investigating sexual assaults. The ADRC has been present at each session to provide officers with information about Adult Protective Services. Ms. Torum is thankful for this opportunity to make officers aware of what APS can do to help them and the vulnerable adults we jointly serve.
- Denise Grossman, the Elder Benefit Specialist, has been asked to sit on an advisory committee for Second Harvest. That organization recently received a \$100,000 grant to provide outreach to seniors on the FoodShare benefit.

Sharon Olson, ADRC Supervisor provided the board with a 2012 ADRC Activity Report. She went through the 4-page document and highlighted areas of significance.

Mr. Mode complimented the ADRC staff and informed the board that the Jefferson County ADRC was chosen by the state to meet with individuals who are developing ADRC's from the State of Mississippi.

11. REVIEW AND APPROVE MENTAL HEALTH TASK FORCE ACTION ALERT

Ms. Cauley spoke about the article that was discussed last month from Mental Health America, to *"Support Access to Mental Health Services in the Biennial Budget."* (attached) The report identifies three platforms for increased access to community mental health services for children and adults.

Subsequent to this public appeal and the recent tragedies, Governor Walker hosted a meeting and invited mental health experts from across the state, including Ms. Cauley, to discuss mental health issues. During the 2-hour meeting, Governor Walker listened to all of

the ideas and suggestions and wrote down over 100 issues. Last week he announced that between now and next year he will be investing \$30 million dollars in mental health programs including the following:

- **State funding for Comprehensive Community Services**
- **Establishing an Office for Children’s Mental Health**
- **Funding \$3.7 million towards Coordinated Service Teams**
- **Funding \$1.3 million towards peer-run respite centers**
- **Expanding in-home counseling for children**
- **Opening forensic units in Mendota Mental Health Institute**

Ms. Rogers made a motion to have Mr. Mode write a thank you letter to Governor Walker. Mr. Jones added to have Ms. Cauley write a resolution regarding the issues that she feels appropriate to send to our legislatures and the Joint Finance Committee.

Mr. Tietz seconded.

Motion passed unanimously.

12. INFORMATION AND UPDATE ON COMMUNITY CARE RESOURCES (CCR)

Ms. Cauley reported that Community Care Resources (CCR) is a Child Placing Agency that licenses treatment foster homes in 27 Wisconsin counties. We have 17 children placed in several of these homes. On January 23, 2013, the Wisconsin Department of Children & Families announced that a financial audit of CCR had been done. “As a result of the audit, the Department determined that CCR used public funds for multiple and substantial unallowable costs, mostly for the personal use of the licensee,” and revoked their license effective February 7, 2013. Ms. Cauley emphasized that the revocation was due solely to financial reasons and was not related to the care, treatment, or safety of the children in these homes. We have been in contact with each home provider that cares for the children we have placed there, to determine a plan. Some of these homes have already transferred to other child placing agencies, and in some cases; it may be possible for Human Services to license them. The goal is that the children will be able to stay in their current home, under a different entity. We still need to determine how clinical services will be provided to the children who were receiving those services and have made contact with several agencies.

13. DISCUSS SUBSTANCE ABUSE COALITION

Ms. Cauley referred to the report “Reducing Wisconsin’s Prescription Drug Abuse: A Call to Action,” <http://www.scaoda.state.wi.us/docs/prevandspfsig/FINAL01032012CSWReport.pdf> which discusses critical steps toward building a healthier Wisconsin. The Coalition continues to meet to discuss issues. Jefferson County’s most critical issues are in the area of heroine and narcotics, which have included deaths. She suggested that we go through the report to determine what we would like to accomplish. She added that a group of school personnel regularly meet to discuss AODA and substance abuse issues, and she would like to join them in hopes of getting a more comprehensive Coalition.

14. PROCLAMATION RECOGNIZING MARCH AS PROFESSIONAL SOCIAL WORKER MONTH

Mr. McKenzie made a motion to recognize March as Professional Social Worker month.

Ms. Rogers seconded.

Motion passed unanimously.

15. REQUEST FOR COUNTY BOARD RESOLUTION RECOGNIZING APRIL AS CHILD ABUSE PREVENTION MONTH

Ms. Rogers made a motion to send a resolution to the County Board to recognize April as Child Abuse Prevention month.

Mr. Schultz seconded.

Motion passed unanimously.

16. CONSIDER COUNTY BOARD RESOLUTION TO SUPPORT OSTEOPATH SCHOOL OF MEDICINE IN JEFFERSON

Mr. Molinaro reported that the Osteopath School of Medicine (School) has made presentations to several Jefferson stakeholders to open a school here. The School is interested in Jefferson because they could move into the St. Coletta facility with minimal work. If this comes to fruition, it will be a huge economic impact to Jefferson. Eventually they would have 100 staff and up to 400 students, and would have satellite schools around the state. Currently the School is in the process of becoming accredited.

Mr. Jones made a motion to support the County Board resolution supporting the Osteopath School of Medicine in Jefferson.

Mr. Schultz seconded.

Motion passed unanimously.

17. UPDATE ON WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION

Mr. Mode reported on the following items:

- The WCHSA Redesign Committee continues to meet to consider possible changes.
- The Statutory Change Committee will meet next in March.
- Care Management Organizations will be expanding into new counties this year. The IRIS program is also expanding.

18. SET NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS

The next meeting will be on Tuesday, March 12.

19. ADJOURN

Ms. Rogers made a motion to adjourn the meeting.

Mr. Jones seconded.

Motion passed unanimously.

Meeting adjourned at 10:15 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, March 12, 2013 at 8:30 a.m.

Workforce Development Center, Room 103

874 Collins Road, Jefferson, WI 53549